

**University of Nottingham Students' Union
Full-Time Officer Committee**

29th November 2019 Meeting Minutes



Members Present:

James Pheasey	(JP)	President	
Georgina Pittman	(GP)	Activities Officer	
Jacob Collier	(JC)	Community Officer	
Cassie Ulrich	(CU)	Education Officer	(Chair)
Myles Smith	(MS)	Equal Opportunities and Welfare Officer	
Abdi Ahmed	(AA)	Postgraduate Officer	
Millie Doherty	(MD)	Sports Officer	

In Attendance:

Chloe Durack-Robinson	(CDR)	Officer Receptionist	(Secretary)
David Calvert	(DC)	<i>[items 1 and 2 only]</i>	
Nigel Forbes	(NF)	<i>[items 1 and 2 only]</i>	

Not in Attendance:

Part-Time Officers, CEO, Directors

19.20.

1 Welcome, Apologies & Quoracy

- .1 CU welcomed everyone to the meeting and noted that the meeting was quorate.

2 Estates Development Framework Update

- .1 CU queried the representation of Sutton Bonington in consultations.
- .2 NF outlined ways in which catering could be improved including wider offer for both cold and hot food provision, a range of price points, engagement with local businesses and increased seating provision. NF noted that the catering offer also needs to be sustainable and suggested eliminating single use plastic, increasing plant-based options and combating food waste.
- .3 DC noted that later opening times of outlets in Portland Coffee Co could be beneficial in creating an environment on campus after teaching hours or on weekends. Catering spaces need to be a place to eat and drink, but also enable social interaction.
- .4 DC noted that an overlook of the current catering provision could not be found on the website. He suggested a catering app for students with loyalty schemes and the possibility of cooking courses or meal prep provisions.
- .5 DC updated the Committee on how the framework hopes to meet the 2028 Carbon Neutrality target in terms of adapting water usage, construction on campus and urban greening.
- .6 **ACTION: CU to send contact details for The Guild to DC**

3 Minutes of the Previous Meeting and Action Log

- .1 The Committee postponed the approval of the minutes of the previous meeting. The Committee noted the updated Action Log. The following actions were removed from the log: 19.14.5.8, 19.16.6.4

4 Officer Updates

.1 President

JP noted that University Council approved the University's new strategy.

JP also presented plans for changes to the Articles Code of Practice which will subsequently be brought to Union Council. JP noted the plans were well received.

JP updated the Committee on the progression of the Democracy Review which was running on track, with Models to be presented following the Christmas break.

JP attended Trustee Board where the SU accounts were approved. JP praised the efficiency created by the changes to the forum.

.2 Activities Officer

GP had nothing of relevance to the Committee.

.3 Community Officer

JC noted how proud he was of MS's speech in Westminster on Wednesday.

.4 Education Officer

CU noted the discussion of the University's Size and Shape strategy (student recruitment) at the University Finance Committee. CU challenged the lack of reference to the impact of increased recruitment on student experience in the Terms of Reference and the lack of SU representation on the steering group. CU noted that a member of the FTOC will be invited to join the steering group.

CU noted updates to the Code of Conduct at University Senate and the removal of the criminal justice language. CU noted that the University can now use students' private messages in student conduct and disciplinary investigations.

CU noted that a University steering group is being formed to oversee the challenges and impacts of timetabling to combat short-term issues and support long-term utility.

.5 Equal Opportunities and Welfare Officer

MS had nothing of relevance to the Committee.

.6 Postgraduate Officer

AA attended the Race Equality Charter meeting and praised it as a constructive forum for change.

.7 **Sports Officer**

MD congratulated the LGBT+ Officer for the success of the rainbow laces campaign.

5 Officer Budgets

- .1 JP noted an overspend on accommodation and sustenance but an under spend on travel which leaves the accounts ahead of budget for this time of year.
- .2 CU noted that all Officers need to complete their expenses before the SU closes for the winter holiday period.

6 SU Submission – Independent Prevent Review

- .1 CU noted that the Independent Prevent Review closes on 9 December and as a charitable organisation, the SU can submit a response.
- .2 **ACTION: CU to contact the Representation Coordinator (Campaigns) regarding the Independent Prevent Review**

7 STARS Update

- .1 GP outlined the issues with the previous STARS guidance document, including inaccessibility and inconsistencies regarding achievement.
- .2 GP explained the changes that have been made within the new document, including changes to the categorisation of group sizes and efforts to make groups more well-rounded with the points system.
- .3 JP suggested that Networks should not be part of this project as they should already receive the perks without completing these tasks with the end goal of STARS being societies only. GP agreed.
- .4 GP noted that the new document may increased the engagement from societies with official SU event procedures.
- .5 **ACTION: GP to remove Networks from STARS guidance**

Date of Next Meeting: 06 December 2019

Chair of Next Meeting: Abdi Ahmed